

Holy Family Catholic Primary School GIFT Chaplaincy Team Action Plan

Action	Lead person	Resources	Start date	Completion	Success criteria
Applications received and children selected for role.	Mr. Gallagher Mrs. Hawkrigg	Time	June 2017	September 2017	New team in place
Order Sweatshirts/cardigans for GIFT Chaplaincy team Request money for cost from H.S.A	Mrs Hawkrigg	Time Money from H.S.A. to cover cost.	June 2017	Sweatshirts/cardigan to arrive in time for the start of the new academic year- September 2017	Team will be more easily recognised in school as GIFT Chaplaincy Team
Create new Prayer area.	Mrs Hawkrigg GIFT Chaplaincy Team	Time Money	November 2017	December 2017	School community to be aware of the new prayer area and use it as a place of reflection
Allocation of GIFT Chaplaincy team members to individual classes	Mrs Hawkrigg	List of classes and allocation	November 2017	November 2017	Each class knows who their GIFT Chaplaincy team member is. In KS1 they will help to escort Rec/Y1 , Y1/2 back to class after playtimes.
Prayer intention boxes to be placed in the foyer and in the Prayer area.	Mrs Hawkrigg GIFT Chaplaincy team	Boxes covered and clearly labelled. Advertised on school's social media space and around school	November 2017	On-going	Prayer intentions prayed for each week at GIFT Chaplaincy team meeting. Box placed in assembly on Monday and Friday and at GIFT Worship sessions and intentions remembered in prayer.
To support Caritas Ambassadors with Harvest /Advent/Lent food collection for Cornerstones Charity-Diocese of Salford.	Mrs Summerton/Mrs Hawkrigg/ GIFT Team/Caritas Ambassadors	Donations Time to assemble parcels Time to deliver food to Cornerstones	October 2017	Ongoing	We have made an impact on the marginalised within our local community. We have made life a bit easier for others. We are aware of people less fortunate than ourselves.

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To take an active role in School Assemblies on Mondays, following the Ten Ten Scheme	Mrs Hawkrigg	Ten Ten Assemblies	January 2018	On going	School to recognise the GIFT Chaplaincy team as leaders in the spiritual development of our school.
To lead "Story time with Jesus" sessions in Key Stage 1.	Mrs Hawkrigg	Bible stories linked to and to support Ks1 Come and See scheme whenever possible.	January 2018	On going	To develop KS1 knowledge and love of stories from the Bible. KS1 children to recognise the members of the GIFT Chaplaincy Team as leaders of prayer and spirituality in school.
To continue to lead worship sessions for KS2.	Mrs Hawkrigg	Worship and collective worship resources	Sept 2017 (continuing from last year).	On going	GIFT Chaplaincy team leading prayer and worship within school.
To develop a worship session that is shared with members of the community.	Mrs Hawkrigg GIFT Chaplaincy team	Worship and collective worship resources	March 2018	On going	Parents/ members of the community to share in the children's worship session/activities
To develop worship sessions that can be shared with members of the community on-line using QR codes	Mrs Summerton Mrs Hawkrigg GIFT chaplaincy team	Worship and collective worship resources I pads	March 2018	On going	Parents/ members of the community to share in the children's worship session/activities on- line.